

# EXHIBIT L

## CONNEXUS DOCUMENT RETENTION POLICY

Connexus' general rule is as follows:

All business records should be retained for not more than one (1) year after the calendar year in which they are prepared or acquired.

There are a few exceptions to this rule for documents falling into the categories outlined below.

### THIRTY DAYS

E-mail messages that remain in a user's inbox, deleted items, or sent mail folders are presumed to have no business value and may be automatically deleted after thirty (30) days.

### FOUR YEARS

Records containing personal information of employees should be retained for four (4) years from the time the record is created unless otherwise directed by the Human Resources department and/or General Counsel.

Sales contracts, purchase orders, leases, releases, agreements, and other contracts should be retained for a period of (4) four years after the calendar year in which the performance of the contract or other obligation was completed.

### OTHER

All records that the Company is required to retain by law or contract, or which are the subject of special written arrangements, should be retained for the specified periods.

Documents that the Office of the General Counsel determines to be relevant to current or pending judicial or agency proceedings or investigations must not be destroyed until after the final resolution of those proceedings.

Drafts of documents should be discarded immediately upon completion of the final documents or final termination of discussions.

All technical data such as engineering records, source code listings, test and reports should be retained for such period of time as determined by the project's manager and, in connection with patent or other intellectual property-related records, the General Counsel.

Accounting and financial documents are governed by policies created by the Internal Revenue Service, the Securities and Exchange Commission ("SEC") and other regulatory authorities.

All personnel should review the records detailed above at least semi-annually. In the event any legal action or government investigation is or is likely to be initiated, the General Counsel will order all destruction activities to be suspended immediately.