

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEBRASKA**

SUSAN KAISER,

Plaintiff,

vs.

GALLUP, INC.,

Defendant.

Case No. 8:13-cv-218

PROTECTIVE ORDER

Pursuant to Fed. R. Civ. P. 26(c) and the parties' Joint Motion for Entry of a Protective Order ([filing 51](#)),

IT IS ORDERED:

1. Materials Deemed Confidential. If a party or an attorney for a party (or a third-party subject to subpoena issued by the Court in this case or an attorney for such third-party) has a good-faith belief that certain documents or other materials or information (including digital information), subject to disclosure pursuant to a discovery or other request, are confidential and should not be disclosed other than in connection with this action pursuant to Rule 26(c) of the Federal Rules of Civil Procedure, the party or attorney shall mark each such document or other materials as "CONFIDENTIAL."

2. Materials Deemed Attorneys' Eyes Only. A party or an attorney for a party may mark documents or other materials or information (including digital information) "ATTORNEYS' EYES ONLY" if the party or attorney has a good-faith belief that the documents contain highly sensitive information that could result in injury to the disclosing party or a third party if disclosed to another party or parties in this case, including but not limited to trade secrets, proprietary information, and confidential, personally-identifiable health information of non-parties.

3. For purposes of this Order, "party" and "parties" shall mean the named parties to this litigation.

4. Redesignation of Materials as Confidential or Attorneys' Eyes Only. In the event a party inadvertently produces confidential documents or materials without the designation "CONFIDENTIAL" or "ATTORNEYS' EYES ONLY", it shall not be deemed a waiver of the confidential nature of the documents or materials provided that the producing party notifies all other parties of the inadvertent production within twenty-one (21) days after the producing party's production. In the event that the disclosing party notifies the receiving party that a document or thing was produced without the appropriate confidentiality designation, the disclosing party shall provide the receiving party with replacement copies of the documents or things bearing the appropriate confidentiality designation. Upon receipt of the replacement copies, the receiving party shall retrieve and return or destroy all copies of the previously produced documents or things.

5. Inadvertent Disclosure. The following procedures shall govern instances in which a party or third-party has inadvertently produced or disclosed materials for which any privilege or protection is claimed, including but not limited to the attorney-client privilege or work-product protection:

a. The disclosing party must notify the receiving party within twenty-one (21) days, in writing or on the record, after a document has been inadvertently produced. Upon receiving the appropriate notice from the disclosing party that privileged and/or work-product material has been inadvertently produced, all such information, and all copies thereof, shall be returned to the disclosing party within five business days of receipt of such notice and the receiving party shall not use such information for any purpose, until further order of the Court. The receiving party shall also attempt, in good faith, to retrieve and return or destroy all copies of the document in electronic format, and shall provide the disclosing party with written notice that all copies of the document have been returned or destroyed. If the receiving party intends to file a motion under paragraph 5(b), below, it may maintain a copy of the document for purposes of filing such a motion.

b. If the receiving party contests the privilege or work-product designation by the disclosing party, it shall file a motion to compel production of the document or information. The

receiving party shall not assert as a ground for compelling production the facts or circumstances of the inadvertent production, unless it is asserted that privilege or work-product protection was knowingly and intentionally waived.

c. The disclosing party retains the burden of establishing the privileged or protected nature of any document or information that is claimed as privileged or otherwise protected. Nothing in this paragraph shall limit the right of any party to petition the Court for an *in camera* review of such documents or information.

d. Upon notification of inadvertent disclosure from the disclosing party, the receiving party shall place any analyses, memoranda, or notes which were internally generated based upon such inadvertently-produced information in sealed envelopes if in hard copy form or shall segregate such analyses, memoranda, or notes if in electronic form.

e. Pursuant to Rule 502 of the Federal Rules of Evidence, if the receiving party does not contest that the information is privileged or otherwise protected or if the Court so rules, then the inadvertent disclosure of the information shall not be deemed a waiver or impairment of any claim of privilege or protection, including, but not limited to, the attorney-client privilege, the protection afforded to work-product materials or the subject matter thereof, as to the inadvertently disclosed document or information and any related material, and such documents and information shall be destroyed or returned to the producing party.

6. Challenging Designation of Confidentiality. If a party or an attorney for a party disputes whether a document or other material should be marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY”, the parties and/or attorneys shall attempt to resolve the dispute between themselves. If they are unsuccessful, the party or attorney challenging the confidentiality designation shall do so by filing an appropriate motion.

7. Distribution of Confidential Materials. No party or attorney or other person subject to this Protective Order shall distribute, transmit, disclose or otherwise divulge any document or other

material which is marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY”, or the contents thereof, except in accordance with this Protective Order.

8. Persons Entitled to View Materials. Any document or other material which is marked “CONFIDENTIAL,” or the contents thereof may only be disclosed to the following individuals:

- a. the parties;
- b. counsel for the parties to this action who are involved in the conduct of this action, together with the partners, associates, secretaries, paralegals, assistants, agents and employees of such counsel, including in-house counsel for Defendant Gallup, Inc.;
- c. the Court and any court officials involved in this action (including persons such as court reporters and persons operating video recording equipment at depositions);
- d. any person designated by the Court in the interest of justice, upon such terms as the Court may deem proper;
- e. persons noticed for depositions or designated as trial witnesses, but only to the extent reasonably necessary to prepare them to testify;
- f. outside consultants or experts retained for the purpose of assisting counsel in this action who sign the undertaking attached hereto as Exhibit “A”, but only to the extent reasonably necessary for them to provide such services in this action; and
- g. any person or entity who created or previously received the document.

Any document or other material which is marked “ATTORNEYS’ EYES ONLY,” or the contents thereof, may *only* be disclosed to:

- (i) the individuals listed in subparagraphs 8(b), (c), (d), (f) and (g), above;
- (ii) The Plaintiff in this case, provided that Plaintiff may only be shown such document by and while in the presence of her counsel of record, and provided that under no circumstances shall Plaintiff retain in any form whatsoever a copy of any document designated as “ATTORNEYS’ EYES ONLY”; and

- (ii) a witness at any deposition or other proceeding in this case, provided that such witness executed the Certification attached hereto as Exhibit A and is only shown the documents or information designated as “ATTORNEYS’ EYES ONLY” during his or her testimony or in preparation for such testimony. Under no circumstances shall the witness retain a copy of any document or information designated as “ATTORNEYS’ EYES ONLY” unless the witness is an expert as described in paragraph 8(f). The witness’ attorney shall also not retain a copy of any document or information designated as “ATTORNEYS’ EYES ONLY” unless the attorney fits within the category described above in paragraph 8(b).

9. Use of Confidential Materials. Any document or other material which is marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY”, or the contents thereof, may be used by a party, or a party’s attorney, expert witness, consultant, or other person to whom disclosure is made pursuant to and in compliance with the terms of this Protective Order, only for the purpose of this action. Nothing contained in this Protective Order shall prevent the use of any document or other material which is marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY”, or the contents thereof, as evidence at trial or on summary judgment motion, or at any deposition taken in this action, as long as the party using the document or other material complies with the other provisions of this Protective Order. The parties, attorneys, and other persons to whom disclosure is made shall take appropriate measures in court filings and proceedings to protect the confidentiality of any document or other material which is marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY.” A party seeking to file materials marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” under seal must follow the procedures set forth in NECivR 7.5. In the alternative, the parties may file documents and pleadings under restricted access pursuant to NECivR 5.03(c). If the pleading or document is already subject to this Protective Order, no additional formal motion to file under restricted access is required. Any documents or pleadings to be filed with the Court must bear the caption of this litigation and pleading or document title and such other

description as will allow the Court to readily identify the documents or information or portions thereof so designated.

10. Return or Destruction of Confidential Materials After Litigation. At the conclusion of the proceedings in this action, the recipient of all documents and materials marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY”, including any copies or extracts or summaries thereof, or documents containing or derived from information taken therefrom, shall submit a written certification that all “CONFIDENTIAL” and “ATTORNEYS’ EYES ONLY” materials have been destroyed. Notwithstanding the other provisions of this paragraph, counsel for each party may retain up to two (2) complete sets of the pleadings, trial transcripts, exhibits admitted in any deposition, documents filed with the court, deposition transcripts (including deposition exhibits), and discovery responses and shall remain bound to preserve the confidentiality of such documents in accordance with the provisions of this Protective Order. Nothing herein shall require legal counsel for any party to return or destroy correspondence, including electronic email correspondence, which has “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” materials attached thereto.

11. Subpoenas and Legal Process. In the event that any of the parties is subpoenaed or is served with any other legal process by a person not a party to this litigation, and is requested to produce or otherwise disclose “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” information that was so designated by another party, the party subpoenaed or served as referred to in this paragraph shall object to the production of the such information by setting forth the existence of this Protective Order and shall give prompt written notice to the party who produced the information in this litigation. Nothing in this Protective Order shall be construed as requiring the party from whom “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” information was requested to challenge or appeal any order requiring production of such information covered by this Protective Order, to subject itself to any penalties for noncompliance with any legal process or order, or to seek any relief from this Court. Notwithstanding the other provisions of this paragraph, a party from whom “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” documents or information are subpoenaed or otherwise required by a governmental agency may

produce the documents or information to that agency without itself making objections, but shall provide prompt written notice of any such subpoena to the party who disclosed the “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” information.

12. No Effect on Other Issues. Nothing contained in this Protective Order and no action taken pursuant to it shall prejudice the right of any party to contest the alleged relevancy, admissibility, or discoverability of the documents or other materials marked “CONFIDENTIAL” or “ATTORNEYS’ EYES ONLY” and disclosed pursuant to this Protective Order.

13. Waiver. To be effective, any waiver under this Protective Order must be made in writing or on the record in a deposition or court proceeding.

DATED October 6, 2014.

BY THE COURT:

**S/ F.A. Gossett
United States Magistrate Judge**

EXHIBIT A

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEBRASKA

SUSAN KAISER,

Plaintiff,

vs.

GALLUP, INC.,

Defendant.

Case No. 8:13-cv-218

CERTIFICATION

I hereby certify that I have read the attached Protective Order in *Susan Kaiser v. Gallup, Inc.*, Case No. 8:13-cv-218, dated _____, 2014 (the "Order"), and I agree that I will not reveal "CONFIDENTIAL" and/or "ATTORNEYS' EYES ONLY" documents or information to, or discuss such with, any person, entity, or party who is not entitled to receive "CONFIDENTIAL" and/or "ATTORNEYS' EYES ONLY" documents and information in accordance with the Order. I will use "CONFIDENTIAL" and/or "ATTORNEYS' EYES ONLY" documents and information only for the purposes of facilitating the prosecution or defense of the action and not for any business or other purpose. I will keep all "CONFIDENTIAL" and/or "ATTORNEYS' EYES ONLY" documents and information confidential in accordance with this Order. I hereby agree that the Order applies to me, that I will comply with the Order, and that I will submit to the jurisdiction of the United States District Court for the District of Nebraska for the purposes of any proceedings relating to the Order.

Dated: _____

[Signature]

[Printed Name]

[Company]

[Address]