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granted, or seeks monetary relief from a defendant who is immune from such relief. 28 U.S.C. § 1915(e)(2). Under Federal Rule of Civil Procedure 8(a)(2), a complaint must contain "a short and plain statement of the claim showing that the pleader is entitled to relief[.]"

Plaintiff seeks relief for alleged racial discrimination in violation of Title VII, 42 U.S.C. § 2000e *et seq.* Title VII requires Plaintiff to exhaust her administrative remedies before filing a lawsuit. *Surrell v. California Water Service Co.*, 518 F.3d 1097, 1104 (9th Cir. 2008). A person seeking relief under Title VII must first file a charge with the EEOC within 180 days of the alleged unlawful employment practice. *Id.; see also* 42 U.S.C. § 2000e–5(e)(1). If the EEOC does not bring suit based on the charge, the EEOC must "notify the person aggrieved" that she can file suit. *Id.* § 2000e–5(f)(1). Notice is accomplished through a right-to-sue letter. *Surrell*, 518 F.3d at 1104. Once a person receives an EEOC right-to-sue letter, she then has 90 days to file a lawsuit. *See id.; see also* 42 U.S.C. § 2000e–5(f)(1). Here, Plaintiff represents she has filed a complaint with the EEOC, but has not attached a right-to-sue letter to her Complaint. The Court therefore finds that Plaintiff has not exhausted her administrative remedies.

In the event Plaintiff obtains a right-to-sue letter and elects to proceed in this matter by filing an amended complaint, she is informed that the Court cannot refer to a prior pleading to make her amended complaint complete. Local Rule 15-1 requires that an amended complaint be complete in itself without reference to any prior pleading. This is because, as a general rule, an amended complaint supersedes the original complaint. *See Loux v. Rhay*, 375 F.2d 55, 57 (9th Cir. 1967). Once Plaintiff files an amended complaint, the original pleading no longer serves any function in the case. Therefore, in an amended complaint, as in an original complaint, each claim and the involvement of each defendant must be sufficiently alleged.

IT IS HEREBY ORDERED that Plaintiff's Application to Proceed In Forma Pauperis (#1) is **granted**. Plaintiff shall not be required to pay the \$350.00 filing fee.

IT IS FURTHER ORDERED that Plaintiff is permitted to maintain this action to conclusion without the necessity of prepayment of any additional fees or costs or the giving of security therefor. This Order granting leave to proceed in forma pauperis shall not extend to the issuance of subpoenas at government expense.

1	IT IS FURTHER ORDERED that the Clerk of the Court shall file Plaintiff's Complaint
2	(#1-2).
3	IT IS FURTHER ORDERED that Plaintiff's Complaint is dismissed without prejudice
4	for failure to exhaust administrative remedies.
5	IT IS FURTHER ORDERED that Plaintiff shall have until May 14, 2013 to file an
6	amended complaint, in the event she receives a right-to-sue letter from the EEOC.
7	DATED this 15th day of February, 2013.
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9	GEORGEFOLEY, JR.
10	United States Magistrate Judge
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