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**UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA**

FRANK E. BRAUNS, )  
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 Plaintiff, )  
 )  
 vs. )  
 )  
 CITY OF HENDERSON, )  
 )  
 Defendant. )

Case No. 2:13-cv-00581-GMN-PAL

**ORDER**

This matter is before the court on a letter received by the undersigned from Plaintiff Frank E. Brauns. Plaintiff is proceeding pro se. The court has considered the letter, however, it is difficult to understand what Plaintiff is requesting. Plaintiff is advised that a letter is not an appropriate way to request relief from the court.

**BACKGROUND**

On April 4, 2013, Plaintiff filed a Complaint (Dkt. #1) on the court’s form civil rights complaint, alleging various claims against the Defendant City of Henderson. Upon filing the Complaint, the Clerk of Court scheduled a deadline of April 14, 2013, for Plaintiff to file a certificate of interested parties pursuant to Rule 7.1-1 of the Local Rules of Civil Practice. On April 10, 2013, Plaintiff emailed the CM/ECF help desk to request a form to comply with the court’s requirement to file a certificate of interested parties. The deputy clerk responded that there is no form, and Plaintiff must file something to comply with the Local Rule’s requirement. Plaintiff then asserts he would like the U.S. Marshal’s Service to serve the Complaint. The Clerk informed Plaintiff that generally, the U.S. Marshal only serves the complaint in cases where a plaintiff is proceeding in forma pauperis, but that Plaintiff could file a request for service by the Marshal.

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1 Plaintiff requested the deputy clerk put a hold on this case because Plaintiff is hearing impaired  
2 and physically handicapped, and he hired an assistant who failed to appear for work and has Plaintiff's  
3 cell phone. The deputy clerk responded that court staff is not permitted to give legal advice and  
4 told Plaintiff he could file a request with the court for service of the Complaint by the U.S. Marshal.  
5 Plaintiff then responded that there are no known interested parties other than those participating in this  
6 case. It does not appear that Plaintiff has served the Complaint or submitted proposed summons for the  
7 Clerk to issue.

#### 8 DISCUSSION

9 Plaintiff's letter represents that he filed an administrative complaint on April 15, 2013. Plaintiff  
10 has attached a copy of the administrative complaint to the Civil Rights Division of the U.S. Department  
11 of Justice as well as email correspondence between himself and a member of the Clerk of Court's  
12 CM/ECF help desk staff. Plaintiff's administrative complaint alleges that he is hearing impaired and  
13 must communicate via e-mail. He asserts that he requested the Clerk of Court's assistance with an  
14 issue involving a telephone number, and the Clerk of Court "claims the court considers such service a  
15 conflict of interest and a violation of the court's procedures and conduct." Plaintiff is concerned that  
16 the staff member with whom he was emailing is "claiming a conflict of interest" with Plaintiff's ADA  
17 status and is delaying the government's response on the administrative complaint. Plaintiff requests the  
18 court identify the staff member by email to Plaintiff.

19 To the extent Plaintiff is concerned that he will be deprived of access to the court because of his  
20 hearing impairment, Plaintiff is assured that the court has assistive devices available to accommodate  
21 him in the courtroom. If Plaintiff's concern is that the clerk would not assist him further in giving  
22 advice, neither the court, nor the clerks are permitted to give legal advice. The Clerk of Court is simply  
23 not permitted to tell any party what to file or give legal advice about how a party should proceed.  
24 Plaintiff must file a written motion to request relief from the court. *See* Fed. R. Civ. P. 7. He should  
25 not mail letters to the assigned judges requesting relief. *Id.*

26 If Plaintiff wants the U.S. Marshal's Service to serve the Complaint on his behalf, he must file  
27 motion, supported by applicable points and authorities. Pursuant to Rule 4(m) of the Federal Rules of  
28 Civil Procedure, service of the Complaint and summons must be made by August 2, 2013. Plaintiff

1 should review Fed R. Civ P. 4 which addresses summons and service. Additionally, Plaintiff must file  
2 a certificate of interested parties as set forth in the court's Order (Dkt. #3). A simple statement with the  
3 case caption entitled "Certificate of Interested Parties" identifying anyone Plaintiff believes has an  
4 interest in the outcome of this case is sufficient, and if Plaintiff know of no one else with an interest in  
5 the outcome of this case a simple statement to that effect will suffice. A statement in an email to a  
6 deputy clerk is not sufficient.

7 **IT IS SO ORDERED.**

8 Dated this 30th day of July, 2013.

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11 PEGGY A. LEEN  
12 UNITED STATES MAGISTRATE JUDGE  
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