



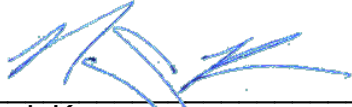
1 service, the Office shall file, *under seal*, but shall not serve the inmate Plaintiff the last known  
2 address(es) of those defendant(s) for whom it has such information. If the last known address  
3 of the defendant(s) is a post office box, the Attorney General's Office shall attempt to obtain  
4 and provide the last known physical address(es).

5 3. If service cannot be accepted for any of the named defendant(s), Plaintiff shall  
6 file a motion identifying the unserved defendant(s), requesting issuance of a summons, and  
7 specifying a full name and address for the defendant(s). For the defendant(s) as to which the  
8 Attorney General has not provided last-known-address information, Plaintiff shall provide the  
9 full name and address for the defendant(s).

10 4. If the Attorney General accepts service of process for any named defendant(s),  
11 such defendant(s) shall file and serve an answer or other response to the complaint within  
12 **sixty (60) days** from the date of this order.

13 5. Henceforth, Plaintiff shall serve upon defendant(s) or, if an appearance has been  
14 entered by counsel, upon their attorney(s), a copy of every pleading, motion or other document  
15 submitted for consideration by the Court. Plaintiff shall include with the original document  
16 submitted for filing a certificate stating the date that a true and correct copy of the document  
17 was mailed or electronically filed to the defendants or counsel for the defendants. If counsel  
18 has entered a notice of appearance, Plaintiff shall direct service to the individual attorney  
19 named in the notice of appearance, at the physical or electronic address stated therein. The  
20 Court may disregard any document received by a district judge or magistrate judge which has  
21 not been filed with the Clerk of the Court, and any document received by a district judge,  
22 magistrate judge, or the Clerk of the Court which fails to include a certificate showing proper  
23 service.

24 DATED: January 23, 2017

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28 Nancy J. Koppe  
United States Magistrate Judge