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**UNITED STATES DISTRICT COURT  
DISTRICT OF NEVADA**

LAURA HOFFMAN,  
  
                                  Plaintiff,  
  
vs.  
  
SOUTHWEST GAS CORPORATION,  
  
                                  Defendant.

Case No. 2:16-cv-02129-JAD-PAL

**ORDER RESCHEDULING EARLY  
NEUTRAL EVALUATION SESSION**

Pursuant to the current Court-Based Early Neutral Evaluation (“ENE”) Program in the District of Nevada as outlined in LR 16-6, an ENE session has been rescheduled to commence at **9:00 a.m.** on **Friday, February 17, 2017**, in the *chambers* of the undersigned U.S. Magistrate Judge, Room 3099, Lloyd D. George United States Courthouse, 333 Las Vegas Boulevard South, Las Vegas, Nevada.

All counsel of record who will be participating in the trial of this case, all parties appearing *pro se*, if any, and all individual parties must be present.

In the case of non-individual parties, counsel shall arrange for a representative with binding authority to settle this matter up to the full amount of the claim to be present for the duration of the ENE session.

If any party is subject to coverage by an insurance carrier, then a representative of the insurance carrier with authority to settle this matter up to the full amount of the claim must also be present for the duration of the ENE session.

**A request for an exception to the above attendance requirements must be promptly filed and served on all parties, however, no later than at least fourteen (14) days prior to the**

1 settlement conference. Counsel of record, individual parties, and a fully-authorized  
2 representative shall appear in person unless the court enters an order granting a request for  
3 exception.

4 **PREPARATION FOR ENE SESSION**

5 In preparation for the ENE session, the attorneys for each party, and the parties appearing *pro*  
6 *se*, if any, shall submit a confidential written evaluation statement for the Court's *in camera* review.

7 **If attached exhibits are voluminous, they should be separately tabbed. Failure to do so may**  
8 **result in the documents being returned with the requirement that they be properly tabbed.** The  
9 evaluation statement shall be concise and shall:

- 10 1. Identify, by name or status the person(s) with decision-making authority, who, in  
11 addition to counsel, will attend the ENE session as representative(s) of the party, and  
12 persons connected with a party opponent (including an insurer representative) whose  
presence might substantially improve the utility of the ENE session or the prospects of  
settlement;
- 13 2. Describe briefly the substance of the suit, addressing the party's views on the key  
14 liability issues and damages;
- 15 3. Describe the legal or factual issues, if any, whose early resolution would reduce  
16 significantly the scope of the dispute or contribute to settlement negotiations;
- 17 4. Describe the history and status of settlement negotiations; and
- 18 5. Include copies of documents, pictures, recordings, etc., out of which the suit arose, or  
19 whose availability would materially advance the purposes of the evaluation session  
(e.g., medical reports, documents by which special damages might be determined.)

20 The written evaluation statements shall be submitted directly to my chambers - **Room 3099** -  
21 not later than **February 10, 2017**. **DO NOT DELIVER OR MAIL THEM TO THE CLERK'S**  
22 **OFFICE. DO NOT SERVE A COPY ON OPPOSING COUNSEL.**

23 The purpose of the evaluation statement is to assist the undersigned Magistrate Judge in  
24 preparing for and conducting the ENE session. In order to facilitate a meaningful session, your  
25 utmost candor in providing the requested information is required. **The written evaluation**  
26 **statements will not be seen by or shared with the district judge or magistrate judge to whom**  
27 **this case is assigned.**

28 ...

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1 **The evaluation statements will be seen by no one except the undersigned.** Each statement will be  
2 securely maintained in my chambers, and will be destroyed following the session.

3 DATED this 25th day of January, 2017.

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6 GEORGE FOLEY, JR.  
7 United States Magistrate Judge