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UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

Steven L. Scott,
Plaintiff

v.

James Cox et al.,
Defendants

Case No.: 2:17-cv-00702-JAD-PAL

**Order Re: Procedures
and Document Filing**

10 Steven L. Scott, a prisoner in the custody of the Nevada Department of Corrections, brings
11 this civil rights complaint under 42 U.S.C. § 1983 and has filed an application to proceed *in forma*
12 *pauperis*.¹ At page 31 of his complaint, Scott attached a one-page “petition for emergency
13 preliminary injunctive relief.”² On March 3, 2017, the Clerk of Court sent Scott an advisory letter
14 informing him, among other things, that “[t]he Clerk of Court is unable to respond to letters
15 requesting status” and that “[r]equests must be in the form of a motion and not just a letter.”³ The
16 Clerk of Court also provided a template of a motion with the letter sent to Scott.⁴ A month later,
17 Scott sent a letter to the court requesting a status check on his “emergency injunctive relief.”⁵

18 Scott’s summary request for emergency preliminary injunctive relief at page 31 of his
19 complaint is insufficient to cause this court to consider whether he is presently entitled to relief. **If**
20 **Scott desires emergency injunctive relief, he must file a motion for preliminary injunctive**
21 **relief that complies with this district’s Local Rules 7-2 and 7-4.** LR 7-2 requires all motions to

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23 ¹ ECF No. 1.

24 ² ECF No. 1-1 at 31.

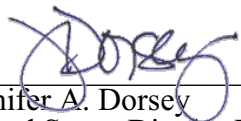
25 ³ ECF No. 2 at 2.

26 ⁴ *Id.* at 4.

27 ⁵ ECF No. 3-1 at 1. Scott’s letter was received by the court on April 12, 2017. *Id.*

1 “be in writing and served on all other parties who have appeared. The motion must be supported by
2 a memorandum of points and authorities. The motion and supporting memorandum of points and
3 authorities must be combined into a single document writing.” LR 7-4 requires that “written
4 requests for judicial assistance in resolving an emergency dispute must be titled ‘Emergency Motion’
5 and be accompanied by a declaration setting forth . . . the nature of the emergency.” Scott is again
6 reminded that the court will not respond to, or take action in response to, letters—particularly those
7 requesting a status update.

8 DATED April 21, 2017.

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12 Jennifer A. Dorsey
13 United States District Judge
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