

- 1 • Settlement Conference attendees are encouraged to bring and wear personal protective
2 equipment including face masks, gloves, or other protective coverings.

3 **If you do not feel well, contact chambers (702)464-5540 immediately to reschedule this**
4 **settlement conference or make arrangements to attend it remotely. DO NOT COME TO THE**
5 **COURTHOUSE IF YOU ARE EXPERIENCING FLU-LIKE SYMPTOMS** such as a cough, fever,
6 **or shortness of breath, or if you have been in contact with anyone who has been recently diagnosed**
7 **with a COVID-19 infection. Refer to Temporary General Order 2020-02 for additional courthouse-**
8 **access policies and procedures.**

9 If a party prefers to appear by video conference, the party must notify chambers (702-464-5540)
10 of that decision by **September 2, 2020**. If a party is appearing by video conference, it is responsibility of
11 that party to set-up and coordinate the video conference for the settlement conference and be prepared to
12 do a test run of the video conference on **September 3, 2020**.

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14 All **principal counsel of record who will be participating in the trial** and who have full authority
15 to settle this case, all parties appearing pro se, if any, and **all individual parties must be present**. In the
16 case of non-individual parties, counsel of record shall arrange for an officer or representative with binding
17 authority to settle this matter up to the full amount of the claim or most recent demand to be present for
18 the duration of the conference.

19 If any party is subject to coverage by an insurance carrier, then a representative of the insurance
20 carrier with **authority to settle this matter up to the full amount of the claim** or most recent demand must
21 also be present for the duration of the settlement conference. This representative must be the adjuster
22 primarily responsible for the claim or an officer with supervisory authority over that adjuster. Third party
23 administrators do not qualify.

24 A request for an exception to the above attendance requirements must be filed and served at **least**
25 **three weeks prior** to the settlement conference. Counsel of record, individual parties, and a fully

1 authorized representative shall appear in person unless the court enters an order granting a request for
2 exception.

3 **PREPARATION FOR SETTLEMENT CONFERENCE**

4 In preparation for the settlement conference, the attorneys for each party shall submit a
5 confidential settlement conference statement for the Court's in camera review. The settlement conference
6 statement shall contain the following:

7 1. Identify, by name or status the person(s) with decision-making authority, who, in
8 addition to counsel, will attend the settlement conference as representative(s) of the party, and persons
9 connected with a party opponent (including an insurer representative) whose presence might substantially
10 improve the utility of the settlement conference or the prospects of settlement;

11 2. A brief statement of the nature of the action.

12 3. A concise summary of the evidence that supports your theory of the case, including
13 information which documents your damages claims. Please attach to your statement any documents or
14 exhibits which are relevant to key factual or legal issues, including selected pages from deposition
15 transcripts or responses to other discovery requests.

16 4. An analysis of the key issues involved in the litigation.

17 5. A discussion of the strongest points in your case, both legal and factual, and a frank
18 discussion of the weakest points as well. The Court expects you to present a candid evaluation of the
19 merits of your case.

20 6. A further discussion of the strongest and the weakest points in your opponent's
21 case, but only to the extent that they are more than simply the converse of the weakest and the strongest
22 points in your case.

23 7. The history of settlement discussion, if any, which details the demands and offers
24 which have been made, and the reasons they have been rejected.

25 8. The settlement proposal that you believe would be fair.

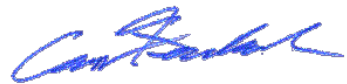
1 9. The settlement proposal that you would honestly be willing to make in order to
2 conclude this matter and stop the expense of litigation.

3 The settlement conference statements shall be received in my chambers (U.S. Magistrate Judge
4 Cam Ferenbach, located on the third floor at 333 Las Vegas Boulevard South, Ste. 3005, Las Vegas,
5 Nevada) - not later than **4:00 p.m., September 2, 2020**. **The parties may deliver the confidential**
6 **statement to chambers or statements may be emailed to VCF_Chambers@nvd.uscourts.gov** no later
7 than 4:00PM, September 2, 2020.

8 **DO NOT SERVE A COPY ON OPPOSING COUNSEL. DO NOT DELIVER OR MAIL**
9 **COPIES TO THE CLERK'S OFFICE.**

10 The purpose of the statement is to assist the undersigned Magistrate Judge in preparing for and
11 conducting the settlement conference. In order to facilitate a meaningful conference, your utmost candor
12 in responding to all of the above-listed questions is required. **The settlement statement will be seen by**
13 **no one except the undersigned.** If this case does not settle, the settlement conference statement will not
14 be disclosed to the judge who ultimately presides over the trial. Each statement will be securely
15 maintained in my chambers, and will be destroyed following the conference.

16 DATED this 22nd day of June, 2020.

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20 CAM FERENBACH
21 UNITED STATES MAGISTRATE JUDGE
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