

1 States, Department of Justice, 950 Pennsylvania Avenue, N.W., Room 4400, Washington,
2 D.C. 20530.

- 3 2. The Clerk of Court shall issue summons to the United States Attorney for the District of
4 Nevada and deliver the summons and Amended Complaint to the U.S. Marshal for service.
- 5 3. From this point forward, Plaintiff shall serve upon Defendant or, if appearance has been
6 entered by counsel, upon the attorney, a copy of every pleading, motion or other document
7 submitted for consideration by the court. Plaintiff shall include with the original paper
8 submitted for filing a certificate stating the date that a true and correct copy of the document
9 was personally served or sent by mail to the defendants or counsel for the defendants. The
10 court may disregard any paper received by a district judge or magistrate judge which has not
11 been filed with the Clerk, and any paper received by a district judge, magistrate judge or the
12 Clerk which fails to include a certificate of service.

13 IT IS SO ORDERED.

14 Dated: August 25, 2017

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17 NANCY J. KOPPE
18 UNITED STATES MAGISTRATE JUDGE
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