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4 UNITED STATES DISTRICT COURT  
5 DISTRICT OF NEVADA  
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7 MICHAEL J. NOVICK,  
8 Plaintiff,  
9 vs.  
10 CITIMORTGAGE, INC.,  
11 Defendant.  
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Case No. 2:17-cv-02236-JCM-CWH  
**ORDER**

13 Presently before the court is pro se Plaintiff Michael J. Novick’s request for Court’s  
14 authorization to register as an electronic filer (ECF No. 7), filed on September 1, 2017. Defendant  
15 has not filed a response.

16 In his request, Plaintiff requests that he be issued a login and password in order to file  
17 documents in this case. The Court will grant Plaintiff’s request under Local Rule IC 2-1(b), which  
18 states that a “pro se litigant may request the court’s authorization to register as a filer in a specific  
19 case.” For the purpose of this rule, a “filer” is defined as “a person who is issued a login and  
20 password to file documents in the court’s electronic filing system.” LR IC 1-1(b).


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1 IT IS THEREFORE ORDERED that Plaintiff's motion requesting the court's permission to  
2 file electronically (ECF No. 7) is GRANTED. Plaintiff must comply with the following procedures  
3 to activate his CM/ECF account:

4 (1) By **October 6, 2017**, Plaintiff must file a written certification that she has completed  
5 the CM/ECF tutorial and is familiar with Electronic Filing Procedures, Best Practices, and the Civil  
6 & Criminal Events Menu that are available on the court's website, [www.nvd.uscourts.gov](http://www.nvd.uscourts.gov).  
7 Plaintiff is advised that he is not authorized to file electronically until this certification is filed with  
8 the court within the time frame specified.

9 (2) After timely filing the certification, Plaintiff must contact the CM/ECF Help Desk at  
10 (702) 464-5555 to set up a CM/ECF account.

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12 DATED: September 6, 2017

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15 C.W. Hoffman, Jr.  
16 United States Magistrate Judge  
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