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**UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA**

DENISE WILLIS,

Plaintiff(s),

v.

WYNN LAS VEGAS, LLC,

Defendant(s).

Case No. 2:17-cv-02608-RFB-VCF

**ORDER REGARDING EARLY
NEUTRAL EVALUATION SESSION**

Pursuant to the current Court-Based Early Neutral Evaluation (“ENE”) Program in the District of Nevada as outlined in LR 16-6, an ENE session is hereby scheduled to commence **February 20, 2018 at 9:30 a.m.** in the chambers of the undersigned Magistrate Judge on the fourth floor of the Lloyd D. George United States Courthouse, 333 Las Vegas Boulevard South, Las Vegas, Nevada.¹

The following individual(s) are **required to be present in person for the duration of the ENE session:**

1. All counsel of record who will be participating in the trial;
2. All parties appearing pro se;
3. All individual parties;

¹ Any request to change the date of the ENE must be made in writing and must be filed within 14 days of the issuance of this order. Such requests must include at least 5 alternative dates on which all required participants are available to attend the ENE.

- 1 4. In the case of non-individual parties, an officer or representative with binding authority
2 to settle this matter up to the full amount of the claim; and
- 3 5. If any party is subject to coverage by an insurance carrier, then a representative of the
4 insurance carrier with authority to settle this matter up to the full amount of the claim.

5 **Any request for an exception to the above attendance requirements must be filed and served on**
6 **all parties within 14 days of the issuance of this order. Requests for an exception must be**
7 **supported by a compelling justification for an exception. Counsel of record, individual parties,**
8 **a fully-authorized representative, and a fully-authorized insurance representative shall appear**
9 **in person unless the court enters an order granting a request for exception.**

10 PREPARATION FOR ENE SESSION

11 In preparation for the ENE session, the attorneys for each party, and the parties appearing *pro*
12 *se*, if any, shall submit a confidential written evaluation statement for the Court's *in camera* review.

13 The evaluation statement shall be concise and shall:

- 14 1. Identify by name or status the person(s) with decision-making authority who, in addition
15 to the attorney, will attend the early neutral evaluation session as representative(s) of the
16 party, and persons connected with a party opponent (including an insurer representative)
17 whose presence might substantially improve the utility of the early neutral evaluation
18 session or the prospects of settlement;
- 19 2. Describe briefly the substance of the suit, addressing the party's views on the key
20 liability and damages issues;
- 21 3. Address whether there are legal or factual issues whose early resolution would reduce
22 significantly the scope of the dispute or contribute to settlement negotiations;
- 23 4. Describe the history and status of settlement negotiations;
- 24 5. Include copies of documents, pictures, recordings, etc. out of which the suit arose, or
25 whose availability would materially advance the purposes of the evaluation session (e.g.,
26 medical reports, documents by which special damages might be determined);
- 27 6. Discuss the strongest and weakest points of your case, both factual and legal, including
28 a candid evaluation of the merits of your case;
7. Estimate the costs (including attorney's fees and costs) of taking this case through trial;
8. Describe the history of any settlement discussions and detail the demands and offers that
have been made and the reason settlement discussions have been unsuccessful; and
9. Certify that the party has made initial disclosures under Fed. R. Civ. P. 26(a)(1) and that
the plaintiff has provided a computation of damages to the defendant under Fed. R. Civ.
P. 26(a)(1)(A)(iii).

See Local Rule 16-6(f).

1 During the course of the ENE session, the undersigned Magistrate Judge will:

- 2 1. Permit each party (through an attorney or otherwise), orally and through documents or
3 other media, to present its claims or defenses and to describe the principal evidence on
4 which they are based;
- 5 2. Assist the parties to identify areas of agreement and, where feasible, enter stipulations;
- 6 3. Assess the relative strengths and weaknesses of the parties' contentions and evidence,
7 and carefully explain the reasoning that supports them;
- 8 4. When appropriate, assist the parties through private caucusing or otherwise to explore
9 the possibility of settling the case;
- 10 5. Estimate, where feasible, the likelihood of liability and the range of damages;
- 11 6. Assist the parties to devise a plan for expediting discovery, both formal and informal, to
12 enter into meaningful settlement discussions or to position the case for disposition by
13 other means;
- 14 7. Assist the parties to realistically assess litigation costs; and
- 15 8. Determine whether some form of follow-up to the session would contribute to the case-
16 development process or promote settlement.

17 *See* Local Rule 16-6(g).

18 The written evaluation statements shall be submitted, in an envelope marked "Confidential,"
19 **directly to undersigned's box in the Clerk's Office** not later than **3:00 p.m. on February 13, 2018.**

20 **DO NOT SERVE A COPY ON OPPOSING COUNSEL.**

21 The purpose of the evaluation statement is to assist the undersigned Magistrate Judge in
22 preparing for and conducting the ENE session. In order to facilitate a meaningful session, your utmost
23 candor in providing the requested information is required. **The written evaluation statements will not
24 be seen by or shared with the district judge or magistrate judge to whom this case is assigned. The
25 evaluation statements will be seen by no one except the undersigned and her staff.** Each statement
26 will be securely maintained in my chambers, and will be destroyed following the session.

27 **In addition to the above requirements, the parties and counsel must be substantially
28 prepared to meaningfully participate in the ENE session in good faith.**

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