

**United States District Court**  
**District of New Mexico**  
**Office of the Clerk**

**Pete V. Domenici United States Courthouse**

333 Lomas Blvd. N.W. - Suite 270  
Albuquerque, New Mexico 87102  
(505) 348-2000 - Fax (505) 348-2028



**Matthew J. Dylman**  
Clerk of Court

**Divisional Offices**  
106 South Federal Place  
Santa Fe, NM 87501  
(505) 988-6481  
Fax (505) 988-6473

100 North Church Street  
Las Cruces, NM 88001  
(575) 528-1400  
Fax (575) 528-1425

November 22, 2017

**Hitoshi Ombe**  
**P.O. Box 3893**  
**Truth or Consequences, NM 87901**

**Re: 14cv763 RB-KBM**

Mr. Ombe,

During the last three months, the Clerk's Office from the U.S District Court for the District of New Mexico has received several documents via fax that require filing in 14cv763. I have mentioned to you in prior telephonic conversations that documents, pursuant to Local Rules of Civil Procedure, must be submitted via U.S. Postal Mail or dropped off at our intake counter in Las Cruces in lieu of faxing them to the Clerk's Office. Emailing or faxing your documents does not constitute filing with the Court. If you desire to file your documents electronically, you must motion the Court. If the Court grants the motion, you will need to register for a case management/electronic case files (CM/ECF) electronic filing account. However, you can continue to file documents with the Court by sending documents via U.S. Postal mail to **100 N. Church St. Las Cruces NM 88001** or file the documents in person at the Clerk's Office intake counter located on the 2<sup>nd</sup> floor of the Las Cruces Federal Courthouse. If you have any questions regarding this letter, please feel free to call me at (575) 528-1400.

Thank you,

A handwritten signature in black ink, appearing to read 'Alonzo Medina', written over a white background.

Alonzo Medina  
Case Management Supervisor  
U.S. District Court for the District of New Mexico