

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK

-----X  
:  
[NAME], :  
:  
Plaintiff, :  
:  
-against- :  
:  
[COMMISSIONER OF SOCIAL :  
SECURITY], :  
:  
Defendant. :  
-----X

ORDER  
15-CV-5710 (KAM)

**KIYO A. MATSUMOTO, United States District Judge:**

Plaintiff initiated this action by filing a complaint on October 6, 2015. Upon review of plaintiff's complaint and application to proceed *in forma pauperis*, it is hereby

ORDERED that plaintiff is granted leave to proceed without being required to prepay fees or costs, or give security therefor; and

ORDERED that the Clerk of this Court shall forward to the United States Marshal's Office for the Eastern District of New York copies of plaintiff's summons and complaint. The Marshal is directed to serve the summons and complaint upon the defendant without prepayment of fees; and it is further hereby

ORDERED that the parties adhere to the following procedures for expediting the disposition of Social Security cases:

- 1) Defendant shall obtain and serve upon the plaintiff

the administrative record of the proceedings, which shall constitute defendant's answer, or otherwise move against the complaint within ninety (90) days of the date of this order. If defendant is unable to file the record by that date, then defendant shall notify the court in writing before the ninety days expires. Such notification must include a request for an extension that specifies a date and demonstrates good cause for the extension, including the date the administrative record was requested, whether or not it has been received, and the most recent efforts made to obtain it.

- 2) Plaintiff shall move for judgment on the pleadings, unless otherwise directed by the court, by service of motion papers upon defendant within sixty (60) days of service of the administrative record upon the plaintiff. If this is not possible, the court shall be notified in writing before the sixty days expires. Such notification shall include a request for an extension that specifies a date and demonstrates good cause for the extension.
- 3) Defendant's response papers shall be served upon plaintiff within sixty (60) days thereafter. If this is not possible, the court shall be notified in

writing before the sixty days expires. Such notification shall include a request for an extension that specifies a date and demonstrates good cause for the extension.

- 4) Within twenty-one (21) days of receipt of defendant's response (that is, by June 20, 2016), plaintiff shall serve its reply on defendant, and the parties shall file the entire set of motion papers and the administrative record with the court.

**SO ORDERED.**

Dated: November 2, 2015  
Brooklyn, New York

\_\_\_\_\_/s/\_\_\_\_\_  
**KIYO A. MATSUMOTO**  
United States District Judge  
Eastern District of New York