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**MEMO ENDORSED**

April 27, 2021

Via CM/ECF and E-MAIL ([Failla\\_NYSDChambers@nysd.uscourts.gov](mailto:Failla_NYSDChambers@nysd.uscourts.gov))

Honorable Katherine P. Failla  
U.S. District Judge  
Thurgood Marshall U.S. Courthouse  
40 Foley Square, Room 2103  
New York, NY 10007

**RE: *Joanna Leis v. Flag Communication US, LTD***  
**Case No. 21-CV-350 (KPF)**

Dear Judge Failla:

On behalf of Defendant Flag Communication US, LTD (“Flag”), we write to request an adjournment of the Initial Pretrial Conference scheduled for May 5, 2021 due to a conflict with a previously-scheduled medical procedure.

We therefore respectfully request to adjourn the conference to May 18, May 28, or June 1, and to extend the deadline for pre-conference submissions commensurately. Counsel for Plaintiff does not oppose this request and is available on the proposed alternate dates. There have been no previous requests for adjournment.

We have included a “so ordered” line for the Court’s convenience. Thank you for your consideration.

Respectfully submitted,

Kimberly K. Harding

KKH/als

cc: Davida S. Perry (Via CM/ECF)

Application GRANTED. The initial pretrial conference scheduled for May 5, 2021, is ADJOURNED to May 18, 2021, at 11:30 a.m. The conference will be held telephonically. At the scheduled date and time, the parties are to call (888) 363-4749 and enter access code 5123533. Please note, the conference will not be available before 11:30 a.m. The parties' pre-conference submissions (see Dkt. #7) shall be due on or by May 13, 2021.

Dated: April 27, 2021  
New York, New York

SO ORDERED.

A handwritten signature in blue ink that reads "Katherine Polk Failla". The signature is written in a cursive, flowing style.

HON. KATHERINE POLK FAILLA  
UNITED STATES DISTRICT JUDGE