

Judge Dalzell's  
Standing Order regarding  
pretrial submissions

In lieu of pretrial memoranda or a Final Pretrial Order, under Local Rules 16.1(d)(1) and (2), counsel shall submit a joint Pretrial Stipulation no later than two weeks before commencement of trial (unless another date is provided in the scheduling order), containing the following:

1. Applicable law, including, in diversity cases, basis of choosing applicable state law.
2. Agreed facts. Make a conscientious effort to narrow the areas of dispute.
3. Each party's disputed facts.
4. Each party's witnesses, the subject matter of each witness's testimony, and a realistic, good faith estimate of the total time for trial.
5. List of each party's exhibits (each party shall submit two sets of pre-marked and tabbed exhibits in separate three-ring binders on the morning of trial)
  - Any objections to authenticity should be noted or will be considered waived.
6. Unusual issues - contentions and authority.
7. The signed approval of trial counsel for each party.

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Judge Dalzell