



To: Edwina Hitchin  
Assistant Vice President, Foreclosure Specialist  
Bank of America, N. A. Mail Code PA-150-01-93  
150 Allegheny Center Mall  
Pittsburg, PA 15212-5335

We hereby submit this Request to Waive Service of Summons upon you.

This is not a summons, or an official notice from the court. It is a request that, to avoid expenses, you waive formal service of summons by signing and returning the enclosed waiver. To avoid these expenses, you must return the signed waiver within 30 days from the date shown below, which is the date this notice was sent. Two copies of the waiver forms are enclosed, along with a stamped, self-addressed envelope or other means for returning one copy. You may keep the other copy.

If you return the signed waiver, I will file it with the court. The action will then proceed as if you had been served on the date the waiver is filed, but no summons will be served on you and you will have 60 days from the date of this notice is sent to answer the complaint.

If you do not return the signed waiver within the time indicated, I will arrange to have the summons and complaint served on you. And I will ask the court to require you, or the entity you represent, to pay the expense of making service.

Please read the enclosed statement about the duty to avoid unnecessary expenses.

I certify that this request is being sent to you on the date below.

November 14, 2013.

  
Ray M. Clark, Pro Se Plaintiff  
29461 No Le Haze Drive  
Fair Oaks Ranch, TX 78015  
[rayclark@gvtc.com](mailto:rayclark@gvtc.com)  
(830) 755-8997

Attachment 1.	Duty to avoid Unnecessary Expenses of Serving a Summons,
Attachment 2.	Plaintiffs Seventh Amended Petition.
Attachment 3.	Exhibits filed in this Court by Defendant Bank of America.