Ţ	Inited States District Court	Instructions
	for the	Instructions
	Western District of Washington	1. You must use Adobe Acrobat Reader to fill out and save this form. Download Adobe Reader here.
)	2. After completing this form, click o "File" "Save as" and save the form to your computer.
)	
Plaintiff	-))	
v.)	
))	
	Civil Action No	
)	
)	
	_ ′	
,	SUMMONS IN A CIVIL ACTION	
A lawsuit has been filed against you		
are the United States or a United States agence P. 12 (a)(2) or (3) - you must serve on the pla	is summons on you (not counting the day you receive, or an officer or employee of the United States of intiff an answer to the attached complaint or a motion must be served on the plaintiff or plaintiff's att	lescribed in Fed. R. Civ. tion under Rule 12 of the Federal
If you fail to respond, judgment by of You also must file your answer or motion wit	default will be entered against you for the relief denth the court.	manded in the complaint.
	CLERK OF COURT	
Date:	Signature of Clerk or Dep	outy Clerk

PROOF OF SERVICE This section should not be filed with the court unless required by Fed.. R. Civ. P. 4(1)

This summons for (nan	ne of individual and title, if any)		
was received by me on	(date)		
☐ I personally served	the summons and complaint on the	ne individual at (place)	
		on (date)	; or
		esidence or usual place of abode with (name)	
		, a person of suitable age and discretion who re	esides there,
on (date)	, and mailed a copy to the	individual's last known address; or	
I served the summo	ns and complaint on (name of inc	lividual) ————————————————————————————————————	
who is designated by la	w to accept service of process on	behalf of (name of organization)	
		on (date)	; or
☐ I returned the sumn	nons unexecuted because		; or
Other (specify)			
My fees are \$	for travel and \$	for services, for a total of \$	
I declare under penalty	of perjury that this information is	true.	
Date: _		Company's gion at the	
		Server's signature	
	-	Printed name and title	
	-	Server's address	

Additional information regarding attempted service, etc.