United	States	District	Court
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for the Western District of Washington

Western District of Washington		
)	
)	
Plaintiff)	
v.))	
) Civil Action No	
	<u> </u>	
))	
)	
Defendant		
	SUMMONS IN A CIVIL ACTION	
To: (Defendant's name and address)		
A lawsuit has been filed against you.		
2 ,		
	s summons on you (not counting the day you received it) - or days if you	
P. 12 (a)(2) or (3) - you must serve on the plair	y, or an officer or employee of the United States described in Fed. R. Civ. ntiff an answer to the attached complaint or a motion under Rule 12 of the Federal	
	on must be served on the plaintiff or plaintiff's attorney, whose name and address is:	
If you fail to respond judgment by de	efault will be entered against you for the relief demanded in the complaint.	
You also must file your answer or motion with		
	CLERK OF COURT	
Date:		
	Signature of Clerk or Deputy Clerk	

PROOF OF SERVICE This section should not be filed with the court unless required by Fed.. R. Civ. P. 4(1)

This summons for (nan	ne of individual and title, if any)		
was received by me on	(date)		
☐ I personally served	the summons and complaint on the	ne individual at (place)	
		on (date)	; or
		esidence or usual place of abode with (name)	
		, a person of suitable age and discretion who re	esides there,
on (date)	, and mailed a copy to the	individual's last known address; or	
I served the summo	ns and complaint on (name of inc	lividual) ————————————————————————————————————	
who is designated by la	w to accept service of process on	behalf of (name of organization)	
		on (date)	; or
☐ I returned the sumn	nons unexecuted because		; or
Other (specify)			
My fees are \$	for travel and \$	for services, for a total of \$	
I declare under penalty	of perjury that this information is	true.	
Date: _		Server's signature	
		server a signature	
	-	Printed name and title	
	-	Server's address	

Additional information regarding attempted service, etc.