

1 If this case involves claims which are exempt from the requirements of FRCP 26(a) and
2 26(f), please notify Teri Roberts, the judicial assistant, by telephone at (206) 370-8810.

3 **II. JOINT STATUS REPORT & DISCOVERY PLAN**

4 All counsel and any pro se parties are directed to confer and provide the Court with a
5 combined Joint Status Report and Discovery Plan (the "Report") by September 4, 2017. This
6 conference shall be by direct and personal communication, whether that be a face-to-face
7 meeting or a telephonic conference. The Report will be used in setting a schedule for the prompt
8 completion of the case and the parties are reminded of their obligation to cooperate to secure the
9 just, speedy, and inexpensive resolution of this case. FRCP 1. It must contain the following
10 information by corresponding paragraph numbers:

- 11 1. A statement of the nature and complexity of the case.
- 12 2. A proposed deadline for joining additional parties.
- 13 3. The parties have the right to consent to assignment of this case to a full time
14 United States Magistrate Judge, pursuant to 28 U.S.C. §636(c) and Local Magistrate Judges'
15 Rule 13 to conduct all proceedings. The Western District of Washington assigns a wide range of
16 cases to Magistrate Judges. The Magistrate Judges of this district thus have significant
17 experience in all types of civil matters filed in our court. Additional information about our
18 district's Magistrate Judges can be found at <http://www.wawd.uscourts.gov/judges>. The parties
19 should indicate whether they agree that the Honorable James P. Donohue may conduct all
20 proceedings including trial and the entry of judgment. When responding to this question, the
21 parties should only respond "yes" or "no." Individual party responses should not be provided. A
22 "yes" response should be indicated only if all parties consent. Otherwise, a "no" response should
23 be provided.

1 4. The existence of any related cases pending in this or other jurisdictions and a
2 proposal for how to handle them.

3 5. Whether initial disclosures were timely made under FRCP 26(a)(1) and any issues
4 regarding initial disclosures. If, on the due date of the Joint Status Report, all defendants or
5 respondents had not been served, counsel for plaintiff shall state when service will be effected,
6 why it was not made earlier, and a proposed schedule for the required FRCP 26(f) conference
7 and FRCP 26(a)(1) disclosures.

8 6. What changes, if any, should be made in the timing or form of expert and pretrial
9 disclosures under FRCP 26(a)(2)-(4).

10 7. The subjects, timing, and potential phasing of discovery, and how the parties
11 intend to manage discovery to promote the expeditious and inexpensive resolution of the case,
12 specifically including consideration of the items set forth in LCR 26(f)(1)(D).

13 8. Agreements or issues related to the preservation of discoverable information and
14 the scope of the preservation obligation.

15 9. Whether the case will involve Electronically Stored Information (“ESI”), how the
16 parties intend to preserve and produce ESI, and whether the parties agree to adopt this district’s
17 Model Agreement Regarding Discovery of ESI.

18 10. Whether the case will involve unique or extensive claims of privilege or work
19 product protection. If documents responsive to a discovery request are withheld on a claim of
20 privilege or other protection from disclosure, a privilege log must be produced within the time
21 frames established for discovery responses. Simply asserting an objection on the ground of
22 privilege or noting that privileged documents have been withheld is not sufficient.

23 11. Procedures for handling the inadvertent disclosure of privileged information.

1 **IV. ALTERATIONS TO ELECTRONIC FILING**
2 **PROCEDURES AND COURTESY COPIES**

3 Information and procedures for electronic filing can be found on the Western District of
4 Washington's website at www.wawd.uscourts.gov. Pro-se litigants may file either
5 electronically or in paper form. The following alterations to the Electronic Filing Procedures
6 apply in all cases pending before Judge Lasnik:

7 - Alteration to LCR 10(e)(9) - Effective July 1, 2014, the Western District of
8 Washington will no longer accept courtesy copies in 3-ring binders. All courtesy copies must be
9 3-hole punched, tabbed, and bound by rubber bands or clips. If any courtesy copies are delivered
10 to the intake desk or chambers in 3-ring binders, the binders will be returned immediately. This
11 policy does **NOT** apply to the submission of trial exhibits.

12 - Alteration to Section III, Paragraph M - Unless the proposed order is stipulated, agreed,
13 or otherwise uncontested, the parties need not e-mail a copy of the order to the judge's e-mail
14 address.

15 - Pursuant to LCR 10(e)(10), all references in the parties' filings to exhibits should be as
16 specific as possible (*i.e.*, the reference should cite the specific page numbers, paragraphs, line
17 numbers, etc.). All exhibits must be marked to designate testimony or evidence referred to in the
18 parties' filings. Filings that do not comply with LCR 10(e) may be rejected and/or returned to
19 the filing party, particularly if a party submits lengthy deposition testimony without highlighting
20 or other required markings.

21 **V. PRIVACY POLICY**

22 Pursuant to Federal Rule of Civil Procedure 5.2 and LCR 5.2, parties must redact the
23 following information from documents and exhibits before they are filed with the court:

* Dates of Birth - redact to the year of birth

1 * Names of Minor Children - redact to the initials

2 * Social Security Numbers and Taxpayer Identification Numbers - redact in their entirety

3 * Financial Accounting Information - redact to the last four digits

4 * Passport Numbers and Driver License Numbers - redact in their entirety

5 All documents filed in the above-captioned matter must comply with Federal Rule of
6 Civil Procedure 5.2 and LCR 5.2.

7 **VI. EARLY SETTLEMENT CONSIDERATION AND NOTIFICATION**

8 If settlement is achieved, counsel shall immediately notify Kerry Simonds, Deputy Clerk,
9 at (206) 370-8519. The parties are responsible for complying with the terms of this Order. The
10 Court may impose sanctions on any party who fails to comply fully with this Order.

11
12 Dated this 7th day of August, 2017.

13 

14 Robert S. Lasnik
15 United States District Judge