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6 UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
AT SEATTLE

7 JAMES EDWARD CURTIS,

8 Plaintiff,

9 v.

10 LEATHERS (FNU), et al.,

11 Defendants.

Case No. C17-474 RAJ-BAT

**ORDER DIRECTING SERVICE  
AND PROCEDURES**

12 This is a civil rights action brought pursuant to 42 U.S.C. § 1983. Plaintiff is proceeding  
13 with this action *pro se* and *in forma pauperis*. Plaintiff is currently incarcerated at the  
14 Washington State Penitentiary (WSP) and is subject to Mandatory Electronic E-Filing pursuant  
15 to General Orders 02-15 and 06-16. The Court, having reviewed plaintiff's amended complaint,  
16 hereby **ORDERS** as follows:

17 (1) Service by Clerk

18 The Clerk is directed to send the following to: Jaelyn Jorgenson, at the address **filed**  
19 **under seal** by defendants (*see* Dkt. 18): a copy of plaintiff's amended complaint (Dkt. 7), this  
20 Order, two copies of the notice of lawsuit and request for waiver of service of summons, a  
21 waiver of service of summons, and a return envelope, postage prepaid, addressed to the Clerk's  
22 office.

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2 (2) Response Required

3 Defendant(s) shall have **thirty (30) days** within which to return the enclosed waiver of  
4 service of summons. A defendant who timely returns the signed waiver shall have **sixty (60)**  
5 **days** after the date designated on the notice of lawsuit to file and serve an answer to the  
6 complaint or a motion permitted under Rule 12 of the Federal Rules of Civil Procedure.

7 A defendant who fails to timely return the signed waiver will be personally served with a  
8 summons and complaint, and may be required to pay the full costs of such service, pursuant to  
9 Rule 4(d)(2) of the Federal Rules of Civil Procedure. A defendant who has been personally  
10 served shall file an answer or motion permitted under Rule 12 within **thirty (30) days** after  
11 service.

12 (3) Filing and Service by Parties, Generally

13 All attorneys admitted to practice before this Court are required to file documents  
14 electronically via the Court's CM/ECF system. Counsel are directed to the Court's website,  
15 [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov), for a detailed description of the requirements for filing via CM/ECF.  
16 Plaintiff shall file all documents electronically. All filings must indicate in the upper right hand  
17 corner the name of the magistrate judge to whom the document is directed.

18 Any document filed with the Court must be accompanied by proof that it has been served  
19 upon all parties that have entered a notice of appearance in the underlying matter. Plaintiffs shall  
20 indicate the date the document is submitted for e-filing as the date of service.

21 (4) Motions, Generally

22 Any request for court action shall be set forth in a motion, properly filed and served.  
23 Pursuant to LCR 7(b), any argument being offered in support of a motion shall be submitted as a

1 part of the motion itself and not in a separate document. The motion shall include in its caption  
2 (immediately below the title of the motion) a designation of the date the motion is to be noted for  
3 consideration upon the Court's motion calendar.

4 Stipulated and agreed motions, motions to file over-length motions or briefs, motions for  
5 reconsideration, joint submissions pursuant to the option procedure established in LCR 37(a)(2),  
6 motions for default, requests for the clerk to enter default judgment, and motions for the court to  
7 enter default judgment where the opposing party has not appeared shall be noted for  
8 consideration on the day they are filed. *See* LCR 7(d)(1). All other non-dispositive motions  
9 shall be noted for consideration no earlier than the third Friday following filing and service of the  
10 motion. *See* LCR 7(d)(3). All dispositive motions shall be noted for consideration no earlier  
11 than the fourth Friday following filing and service of the motion. *Id.*

12 For electronic filers, all briefs and affidavits in opposition to either a dispositive or non-  
13 dispositive motion shall be filed and served not later than 11:59 p.m. on the Monday  
14 immediately preceding the date designated for consideration of the motion.

15 The party making the motion may electronically file and serve not later than 11:59 p.m.  
16 on the date designated for consideration of the motion, a reply to the opposing party's briefs and  
17 affidavits.

18 (5) Motions to Dismiss and Motions for Summary Judgment

19 Parties filing motions to dismiss pursuant to Rule 12 of the Federal Rules of Civil  
20 Procedure and motions for summary judgment pursuant to Rule 56 of the Federal Rules of Civil  
21 Procedure should acquaint themselves with those rules. As noted above, these motions shall be  
22 noted for consideration no earlier than the fourth Friday following filing and service of the  
23 motion.

1 Defendants filing motions to dismiss based on a failure to exhaust or motions for  
2 summary judgment are advised that they MUST serve a *Rand* notice concurrently with motions to  
3 dismiss based on a failure to exhaust and motions for summary judgment so that *pro se* prisoner  
4 plaintiffs will have fair, timely and adequate notice of what is required of them in order to  
5 oppose those motions. *Woods v. Carey*, 684 F.3d 934, 941 (9th Cir. 2012). The Ninth Circuit  
6 has set forth model language for such notices:

7 A motion for summary judgment under Rule 56 of the Federal Rules of  
8 Civil Procedure will, if granted, end your case.

9 Rule 56 tells you what you must do in order to oppose a motion for summary  
10 judgment. Generally, summary judgment must be granted when there is no  
11 genuine issue of material fact – that is, if there is no real dispute about any  
12 fact that would affect the result of your case, the party who asked for  
13 summary judgment is entitled to judgment as a matter of law, which will  
14 end your case. When a party you are suing makes a motion for summary  
15 judgment that is properly supported by declarations (or other sworn  
16 testimony), you cannot simply rely on what your complaint says. Instead,  
**you must set out specific facts in declarations, depositions, answers to  
interrogatories, or authenticated documents, as provided in Rule 56(e),  
that contradict the facts shown in the defendant’s declarations and  
documents and show that there is a genuine issue of material fact for  
trial. If you do not submit your own evidence in opposition, summary  
judgment, if appropriate, may be entered against you. If summary  
judgment is granted, your case will be dismissed and there will be no  
trial.**

17 *Rand v. Rowland*, 154 F.3d 952, 963 (9th Cir. 1998) (emphasis added).

18 Defendants who fail to file and serve the required *Rand* notice on plaintiff may have their  
19 motion stricken from the Court’s calendar with leave to re-file.

20 (6) Direct Communications with District Judge or Magistrate Judge

21 No direct communication is to take place with the District Judge or Magistrate Judge with  
22 regard to this case. All relevant information and papers are to be directed to the Clerk.  
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1 (7) The Clerk is directed to send copies of this Order to plaintiff, counsel for  
2 defendants, and to the Honorable Richard A. Jones.

3 DATED this 17<sup>th</sup> day of July, 2017.

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6 BRIAN A. TSUCHIDA  
7 United States Magistrate Judge  
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