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UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF WASHINGTON
AT SEATTLE

KAREN MARIE ISAACSON,

Plaintiff,

v.

SECRETARY OF HOUSING AND
URBAN DEVELOPMENT,

Defendant.

Case No. C17-1449RSL

ORDER DIRECTING PERSONAL
SERVICE BY UNITED STATES
MARSHAL

This is a civil rights action brought pursuant to various provisions of federal law and the United States Constitution. Plaintiff is proceeding with this action *pro se* and *in forma pauperis*.

The Court, having reviewed plaintiff's complaint, hereby ORDERS as follows:

(1) Service by United States Marshal

The United States Marshal shall personally serve the United States by delivering copies of the summons and complaint, and copies of this Order, to the United States Attorney for the Western District of Washington in accordance with Rule 4(i)(1) of the Federal Rules of Civil Procedure. The Clerk shall issue summons and assemble the necessary documents to affect this personal service.

ORDER DIRECTING PERSONAL
SERVICE BY UNITED STATES
MARSHAL - 1

1 (2) Response to Complaint

2 Within **thirty (30) days** after service, defendant(s) shall file and serve an answer or a
3 motion directed to the complaint, as permitted by Rule 12 of the Federal Rules of Civil
4 Procedure.

5 (3) Filing and Service by Parties, Generally

6 All attorneys admitted to practice before this Court are required to file documents
7 electronically via the Court's CM/ECF system. Counsel are directed to the Court's website,
8 www.wawd.uscourts.gov, for a detailed description of the requirements for filing via CM/ECF.
9 All non-attorneys, such as *pro se* parties and/or prisoners, may continue to file a paper original
10 with the Clerk. All filings, whether filed electronically or in traditional paper format, must
11 indicate in the upper right hand corner the name of the magistrate judge to whom the document
12 is directed.

13 For any party filing electronically, when the total of all pages of a filing exceeds fifty
14 (50) pages in length, a paper copy of the document (with tabs or other organizing aids as
15 necessary) shall be delivered to the Clerk's Office for chambers. The chambers copy must be
16 clearly marked with the words "Courtesy Copy of Electronic Filing for Chambers."

17 Any document filed with the Court must be accompanied by proof that it has been served
18 upon all parties that have entered a notice of appearance in the underlying matter.

19 (4) Motions, Generally

20 Any request for court action shall be set forth in a motion, properly filed and served.
21 Pursuant to LCR 7(b), any argument being offered in support of a motion shall be submitted as a
22 part of the motion itself and not in a separate document. The motion shall include in its caption
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1 (immediately below the title of the motion) a designation of the date the motion is to be noted for
2 consideration upon the Court's motion calendar.

3 Stipulated and agreed motions, motions to file over-length motions or briefs, motions for
4 reconsideration, joint submissions pursuant to the option procedure established in LCR 37(a)(2),
5 motions for default, requests for the clerk to enter default judgment, and motions for the court to
6 enter default judgment where the opposing party has not appeared shall be noted for
7 consideration on the day they are filed. See LCR 7(d)(1). All other non-dispositive motions shall
8 be noted for consideration no earlier than the third Friday following filing and service of the
9 motion. See LCR 7(d)(3). All dispositive motions shall be noted for consideration no earlier than
10 the fourth Friday following filing and service of the motion. Id.

11 For electronic filers, all briefs and affidavits in opposition to either a dispositive or non-
12 dispositive motion shall be filed and served not later than 11:59 p.m. on the Monday
13 immediately preceding the date designated for consideration of the motion. If a party (*i.e.*, a *pro*
14 *se* litigant and/or prisoner) files a paper original, that opposition must be received in the Clerk's
15 office by 4:30 p.m. on the Monday preceding the date of consideration.

16 The party making the motion may file and serve, not later than 11:59 p.m. (if filing
17 electronically) or 4:30 p.m. (if filing a paper original with the Clerk's office) on the date
18 designated for consideration of the motion, a reply to the opposing party's briefs and affidavits.

19 (5) Motions to Dismiss and Motions for Summary Judgment

20 Parties filing motions to dismiss pursuant to Rule 12 of the Federal Rules of Civil
21 Procedure and motions for summary judgment pursuant to Rule 56 of the Federal Rules of Civil
22 Procedure should acquaint themselves with those rules. As noted above, these motions shall be
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1 noted for consideration no earlier than the fourth Friday following filing and service of the
2 motion.

3 Defendants filing motions to dismiss or motions for summary judgment are advised that they
4 must serve Rand and Wyatt notices concurrently with motions to dismiss and motions for
5 summary judgment so that *pro se* prisoner plaintiffs will have fair, timely and adequate notice of
6 what is required of them in order to oppose those motions. Woods v. Carey, 684 F.3d 934, 941
7 (9th Cir. 2012). The Ninth Circuit has set forth model language for such notices:

8 A motion for summary judgment under Rule 56 of the Federal Rules of
9 Civil Procedure will, if granted, end your case.

10 Rule 56 tells you what you must do in order to oppose a motion for summary
11 judgment. Generally, summary judgment must be granted when there is no
12 genuine issue of material fact – that is, if there is no real dispute about any
13 fact that would affect the result of your case, the party who asked for
14 summary judgment is entitled to judgment as a matter of law, which will
15 end your case. When a party you are suing makes a motion for summary
16 judgment that is properly supported by declarations (or other sworn
17 testimony), you cannot simply rely on what your complaint says. Instead,
**you must set out specific facts in declarations, depositions, answers to
interrogatories, or authenticated documents, as provided in Rule 56(e),
that contradict the facts shown in the defendant’s declarations and
documents and show that there is a genuine issue of material fact for
trial. If you do not submit your own evidence in opposition, summary
judgment, if appropriate, may be entered against you. If summary
judgment is granted, your case will be dismissed and there will be no
trial.**

18 Rand v. Rowland, 154 F.3d 952, 963 (9th Cir. 1998) (emphasis added); see Wyatt v. Terhune, 315
19 F.3d 1108, 1120 n.14 (9th Cir. 2003) (extending the fair notice requirement to motions to dismiss
20 for failure to exhaust administrative remedies).

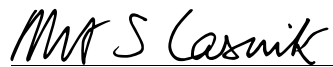
21 Defendants who fail to file and serve the required Rand and Wyatt notices on plaintiff
22 may have their motion stricken from the Court’s calendar with leave to re-file.

1 (6) Direct Communications with District Judge or Magistrate Judge

2 No direct communication is to take place with the District Judge or Magistrate Judge with
3 regard to this case. All relevant information and papers are to be directed to the Clerk.

4 (7) The Clerk is directed to send copies of this Order and of the Court's *pro se*
5 instruction sheet to plaintiff. The Clerk is further directed send a copy of this Order and a
6 courtesy copy of plaintiff's complaint to the civil-process clerk at the office of the United States
7 Attorney for the Western District of Washington, by first-class mail.

8 DATED this 15th day of December, 2017.

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11 Robert S. Lasnik
12 United States District Judge
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