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4 UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF WASHINGTON  
5 AT TACOMA

6 MAJOR MARGARET WITT,

7 Plaintiff,

8 v.

9 DEPARTMENT OF THE AIR FORCE et al.,

10 Defendants.  
11

CASE NO. C06-5195JKA

MINUTE ORDER REGARDING  
INITIAL DISCLOSURES, JOINT  
STATUS REPORT, AND EARLY  
SETTLEMENT

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13 I. INITIAL SCHEDULING DATES

14 Pursuant to the December 1, 2000 revisions to the Federal Rules of Civil Procedure, the Court  
15 sets the following dates for submission of the Joint Status Report and Discovery Plan:

16 Deadline for FRCP 26(f) Conference:

**June 28, 2006**

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18 Initial Disclosures Pursuant to FRCP 26(a)(1):

**July 5, 2006**

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20 Combined Joint Status Report and Discovery  
Plan as Required by FRCP 26(f) and Local  
21 Rule CR 16:

**July 12, 2006**

## II. JOINT STATUS REPORT & DISCOVERY PLAN

All Counsel and any pro se parties are directed to confer and provide the Court with a combined Joint Status Report and Discovery Plan (the "Report") by **July 12, 2006**. This conference shall be done by direct and personal communication, whether that be a face-to-face meeting or a telephonic conference. The Report will be used in setting a schedule for the prompt completion of the case. It must contain the following information by corresponding paragraph numbers:

1. A statement of the nature and complexity of the case.
2. The results of the FRCP 26(f) conference.
3. A proposed deadline for joining additional parties.
4. A statement of which ADR method (mediation, arbitration, or other) should be used. The alternatives are described in Local Rule CR 39.1 and in the ADR Reference Guide which is available from the clerk's office. If the parties believe there should be no ADR, the reasons for that belief should be stated.
5. Unless all parties agree that there should be no ADR, a statement of when mediation or another ADR proceeding under Local Rule CR39.1 should take place. In most cases, the ADR proceeding should be held within four months after the Report is filed. It may be resumed, if necessary, after the first session.
6. A proposed discovery plan that indicates:
  - A. The date on which the FRCP 26(f) conference and FRCP 26(a) initial disclosures took place;
  - B. The subjects on which discovery may be needed and whether discovery should be conducted in phases or be limited to or focused upon particular issues;
  - C. What changes should be made in the limitations on discovery imposed under the Federal and Local Civil Rules, and what other limitations should be imposed;
  - D. A statement of how discovery will be managed so as to minimize expense (e.g., by foregoing or limiting depositions, exchanging documents informally, etc.); and
  - E. Any other orders that should be entered by the Court under FRCP 26(c) or under local Rule CR 16(b) and (c).

7. The date by which the remainder of discovery can be completed.
8. Whether the case should be bifurcated by trying the liability issues before the damages issues, or bifurcated in any other way.
9. Whether the pretrial statements and pretrial order called for by Local Rules CR 16(e), (h), (i) and (1), and 16.1 should be dispensed with in whole or in part for the sake of economy. *(The court will make the final determination)*
10. Any other suggestions for shortening or simplifying the case.
11. The date the case will be ready for trial, keeping in mind that THIS CASE should be resolved within 12 months of filing of the complaint unless the case is unusually complex.
12. Whether the trial will be jury or non-jury.
13. The total number of trial days required.
14. The dates on which trial counsel may have complications to be considered in setting a trial date.
15. If on the due date of the Report, all defendant(s) or respondent(s) have not been served, counsel for the plaintiff shall advise the Court when service will be effected, why it was not made earlier, and shall provide a proposed schedule for the required FRCP 26(f) conference and FRCP 26(a) initial disclosures.

If the parties are unable to agree on any part of the Report, they may answer in separate paragraphs. SEPARATE REPORTS SHOULD NOT BE FILED.

The time for filing the Report may be extended only by court order.

If the parties wish to have a status conference with the Court at any time during the pendency of this action, they should notify **Allyson Swan**, Judicial Assistant, by telephone at **(253) 593-6751**.

### **III. RIGHT TO CONSENT**

The parties have the right to consent to assignment of this case to a full time United States Magistrate Judge pursuant to 28 U.S.C. §636( c ) and Local MJR 13 to conduct all proceedings. ***Please refer to the enclosed Notice of Initial Assignment to a United States Magistrate Judge to Exercise Jurisdiction and Requirement for Consent.***

#### IV. PLAINTIFF'S RESPONSIBILITY

This Order is issued at the outset of the case, and a copy is delivered by the clerk to counsel for Plaintiff (or plaintiff, if pro se) and any defendants who have appeared. Plaintiff's counsel (or plaintiff, if pro se) is directed to serve copies of this Order, *along with the Notice of Initial Assignment to a United States Magistrate Judge to Exercise Jurisdiction and Requirement for Consent and Consent form*, on all parties who appear after this Order is filed within ten (10) days of receipt of service of each appearance. Plaintiff's counsel (or plaintiff, if pro se) will be responsible for starting the communications needed to comply with this Order.

#### V. EARLY SETTLEMENT CONSIDERATION

When civil cases are settled early – before they become costly and time-consuming – all parties and the court benefit. The Federal Bar Association Alternative Dispute Resolution Task Force Report for this district stated:

[T]he major ADR related problem is not the percentage of civil cases that ultimately settle, since statistics demonstrate that approximately 95% of all cases are resolved without trial. However, the timing of settlement is a major concern. Frequently, under our existing ADR system, case resolution occurs far too late, after the parties have completed discovery and incurred substantial expenditure of fees and costs.

The judges of this district have adopted a resolution “approving the Task Force’s recommendation that court-connected ADR services be provided as early, effectively, and economically as possible in every suitable case.”

If settlement is achieved, counsel shall notify **Allyson Swan**, Judicial Assistant, by telephone at **(253) 593-6751**.

#### VI. SANCTIONS

A failure by any party to comply fully with this Order may result in the imposition of sanction.

DATED this 13<sup>th</sup> day of April, 2006.

The Foregoing Minute Order was authorized by THE HONORABLE J KELLEY ARNOLD,  
UNITED STATES MAGISTRATE JUDGE.