

1  
2  
3  
4  
5 UNITED STATES DISTRICT COURT  
6 WESTERN DISTRICT OF WASHINGTON  
7 AT TACOMA

8 GARY CASTERLOW-BEY,

9 Plaintiff,

10 v.

11 J. KEISLER, et al.,

12 Defendants.

CASE NO. 3:17-cv-5561 BHS-TLF

ORDER DIRECTING SERVICE OF  
CIVIL RIGHTS COMPLAINT

13 This is a civil rights action brought pursuant to 42 U.S.C. § 1983. Plaintiff is proceeding  
14 with this action *pro se* and *in forma pauperis*. Plaintiff is currently incarcerated at the Pierce  
15 County Jail. The Court, having reviewed plaintiff's complaint, hereby **ORDERS** as follows:

16 (1) Service by Clerk

17 The Clerk is directed to send the following to the named defendants by first class mail: a  
18 copy of plaintiff's complaint, a copy of this Order, two copies of the notice of lawsuit and  
19 request for waiver of service of summons, and a waiver of service of summons. If service is by  
20 first class mail, a return envelope, postage prepaid, addressed to the Clerk's Office shall also be  
21 sent.

22  
23  
ORDER DIRECTING SERVICE OF CIVIL  
RIGHTS COMPLAINT - 1

1           (2)    Response Required

2           Defendant(s) shall have **thirty (30) days** within which to return the enclosed waiver of  
3 service of summons. A defendant who timely returns the signed waiver shall have **sixty (60)**  
4 **days** after the date designated on the notice of lawsuit to file and serve an answer to the  
5 complaint or a motion permitted under Rule 12 of the Federal Rules of Civil Procedure.

6           A defendant who fails to timely return the signed waiver will be personally served with a  
7 summons and complaint, and may be required to pay the full costs of such service, pursuant to  
8 Rule 4(d)(2) of the Federal Rules of Civil Procedure. A defendant who has been personally  
9 served shall file an answer or motion permitted under Rule 12 within **thirty (30) days** after  
10 service.

11           (3)    Filing and Service by Parties, Generally

12           All attorneys admitted to practice before this Court are required to file documents  
13 electronically via the Court's CM/ECF system. Counsel are directed to the Court's website,  
14 [www.wawd.uscourts.gov](http://www.wawd.uscourts.gov), for a detailed description of the requirements for filing via CM/ECF.  
15 Plaintiff shall file all documents electronically. All filings must indicate in the upper right hand  
16 corner the name of the magistrate judge to whom the document is directed.

17           Any document filed with the Court must be accompanied by proof that it has been served  
18 upon all parties that have entered a notice of appearance in the underlying matter. Plaintiffs shall  
19 indicate the date the document is submitted for e-filing as the date of service.

20           (4)    Motions, Generally

21           Any request for court action shall be set forth in a motion, properly filed and served.  
22 Pursuant to LCR 7(b), any argument being offered in support of a motion shall be submitted as a  
23 part of the motion itself and not in a separate document. The motion shall include in its caption

1 (immediately below the title of the motion) a designation of the date the motion is to be noted for  
2 consideration upon the Court's motion calendar.

3 Stipulated and agreed motions, motions to file over-length motions or briefs, motions for  
4 reconsideration, joint submissions pursuant to the option procedure established in LCR 37(a)(2),  
5 motions for default, requests for the clerk to enter default judgment, and motions for the court to  
6 enter default judgment where the opposing party has not appeared shall be noted for  
7 consideration on the day they are filed. *See* LCR 7(d)(1). All other non-dispositive motions  
8 shall be noted for consideration no earlier than the third Friday following filing and service of the  
9 motion. *See* LCR 7(d)(3). All dispositive motions shall be noted for consideration no earlier  
10 than the fourth Friday following filing and service of the motion. *Id.*

11 For electronic filers, all briefs and affidavits in opposition to either a dispositive or non-  
12 dispositive motion shall be filed and served not later than 11:59 p.m. on the Monday  
13 immediately preceding the date designated for consideration of the motion.

14 The party making the motion may electronically file and serve not later than 11:59 p.m.  
15 on the date designated for consideration of the motion, a reply to the opposing party's briefs and  
16 affidavits.

17 (5) Motions to Dismiss and Motions for Summary Judgment

18 Parties filing motions to dismiss pursuant to Rule 12 of the Federal Rules of Civil  
19 Procedure and motions for summary judgment pursuant to Rule 56 of the Federal Rules of Civil  
20 Procedure should acquaint themselves with those rules. As noted above, these motions shall be  
21 noted for consideration no earlier than the fourth Friday following filing and service of the  
22 motion.

1 Defendants filing motions to dismiss based on a failure to exhaust or motions for  
2 summary judgment are advised that they MUST serve a *Rand* notice concurrently with motions to  
3 dismiss based on a failure to exhaust and motions for summary judgment so that *pro se* prisoner  
4 plaintiffs will have fair, timely and adequate notice of what is required of them in order to  
5 oppose those motions. *Woods v. Carey*, 684 F.3d 934, 941 (9th Cir. 2012). The Ninth Circuit  
6 has set forth model language for such notices:

7 A motion for summary judgment under Rule 56 of the Federal Rules of  
8 Civil Procedure will, if granted, end your case.

9 Rule 56 tells you what you must do in order to oppose a motion for  
10 summary judgment. Generally, summary judgment must be granted when  
11 there is no genuine issue of material fact – that is, if there is no real  
12 dispute about any fact that would affect the result of your case, the party  
13 who asked for summary judgment is entitled to judgment as a matter of  
14 law, which will end your case. When a party you are suing makes a  
15 motion for summary judgment that is properly supported by declarations  
16 (or other sworn testimony), you cannot simply rely on what your  
17 complaint says. Instead, **you must set out specific facts in declarations,  
depositions, answers to interrogatories, or authenticated documents,  
as provided in Rule 56(e), that contradict the facts shown in the  
defendant's declarations and documents and show that there is a  
genuine issue of material fact for trial. If you do not submit your own  
evidence in opposition, summary judgment, if appropriate, may be  
entered against you. If summary judgment is granted, your case will  
be dismissed and there will be no trial.**

17 *Rand v. Rowland*, 154 F.3d 952, 963 (9th Cir. 1998) (emphasis added).

18 Defendants who fail to file and serve the required *Rand* notice on plaintiff may have their  
19 motion stricken from the Court's calendar with leave to re-file.

20 (6) Direct Communications with District Judge or Magistrate Judge

21 No direct communication is to take place with the District Judge or Magistrate Judge with  
22 regard to this case. All relevant information and papers are to be directed to the Clerk.  
23

1 (7) The Clerk is directed to send copies of this Order to plaintiff. The Clerk is further  
2 directed send a copy of this Order and a courtesy copy of plaintiff's complaint to the Lakewood  
3 City Attorney's Office by first-class mail.

4 Dated this 11th day of August, 2017.

5  
6 

7 

---

  
8 Theresa L. Fricke  
9 United States Magistrate Judge  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23